



# Practical Outcomes

## *Business & Training Solutions*

### Privacy Statement – Practical Outcomes Web Site

**Personal information collected by Practical Outcomes is treated as confidential and is protected by the Privacy Act 1988 . Personal information is information relating to an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion provided.**

#### Site Visit Data

Our site is operated by Practical outcomes without the use of an external service provider. When you visit our site, we record anonymous information about your visit and log the following information for statistical purposes and to allow us to develop better online services:

- your server address
- your operating system (for example Windows, Mac etc)
- your top level domain name (for example .com, .gov, .au, .uk etc)
- the date and time of your visit to the site
- the pages accessed and the documents downloaded
- the previous site visited
- the type of browser used.

#### Collection of Personal Information

When you e-mail us:

- we will record your e-mail address
- we will only use your e-mail address for the purpose for which you provided it - it will not be added to a mailing list
- we will not use your e-mail address for any other purpose
- we will not disclose this information without your consent except where Practical Outcomes may be required by law to disclose certain information.

#### Cookies

A cookie is a text string that is included with Hypertext Transfer Protocol (HTTP) requests and responses. Cookies are used to maintain state information as you navigate different pages on a web site or return to the web site at a later time. **Cookies cannot be used to execute code (run programs) or deliver viruses to your computer.**

#### Persistent vs. Session Cookies

Cookies are either stored in memory (session cookies) or placed on your hard disk (persistent cookies). **Practical Outcomes does not use persistent cookies.**