



# Practical Outcomes

## *Business & Training Solutions*

### **DIPLOMA OF OUT OF SCHOOL HOURS CARE (CHC50202)**

#### **What is the Diploma course and what will it qualify me to do?**

The Diploma of Out of School Hours Care is a 12 month course designed to provide you with the skills and knowledge to work as a qualified or before and after school care worker or in a vacation care program. This qualification allows you 2 options, one to focus on child development / recreation and the other to study management and administration, including units that provide you with the skills to take on the role as a coordinator of an Out of School Hours Care service.

#### **How is the course delivered & assessed?**

The course is self paced and is designed to replicate the work that you will be doing in this role. There are a number of assessment options, and our trainers will work with you to develop an individual training and assessment plan that suits your work and skills.

#### **Are there pre-requisite units?**

Entry into this qualification requires the completion of a number of pre-requisite units, including first aid.

#### **Do we provide recognition of prior learning?**

We have an extensive RPL process. All students are provided with the opportunity to apply for RPL against any or all of the units in this course. As you then progress through each of the learning areas, other opportunities to apply for recognition will occur. All our trainers are qualified in assessing recognition therefore you will never have to learn something that you already know.

#### **Who will be my trainer?**

When you enrol, you will be provided with a qualified and skilled trainer that will support you through your entire course. The trainer will visit you in your workplace and provide you with individual training and assessment. A workplace coach will also be allocated to you. Your coach will mentor you through tasks and provide you with many opportunities to practice your skills.

#### **What does Practical Outcomes provide?**

You will be offered a range of learning methods to meet your individual needs. You can work at your own pace and can decide when and how learning and assessment will take place. All you need is a workplace to practice in. The types of support and resources offered to you include:

- An assessment of your learning style. We recognise that not all students learn the same way, so we will review your past and current experiences to design a training plan that meets your needs.
- 1 learning text book & 1 specialised text.
- Access to trainers and assessors via telephone, email and 1-1 contact.
- A comprehensive training manual including learning guides, resource material kits and reference guides for web site research.
- An extensive welfare program which assists you to tap into support and resources necessary for learning and personal needs. If you feel like this could assist you then speak to your trainer and they will refer you to our welfare officer.



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**Course Overview - 9 compulsory units & 9 elective units = 18 units**

Areas of study	Unit Code	Unit Description
<b>These units are assessed throughout the course</b>	CHCORG28A (E)	Reflect and improve on professional practice
	CHCORG5B (C)	Maintain an effective work environment
<b>Key Area 1 Planning for the delivery of the service</b>	CHCFC2C (C)	Foster and enhance children's development
	CHCPR10C (C)	Design, implement and evaluate programs of the service
	CHCPOL4A (C)	Develop and implement policy
	CHCCN3C (E)	Prepare nutritionally balanced food in a safe and hygienic manner
<b>Key Area 2 Option 1 Child development</b>	CHCFC3C (E)	Foster and enhance children's social, emotional and psychological development
	CHCFC5C (E)	Foster and enhance children's cognitive and language development
	CHCFC6C (E)	Provide experience which facilitate children's expressive development
	CHCFC8C (E)	Provide experiences which enhance children's development and learning
	CHCFC20C (E)	Promote the ethical understandings of children
<b>Key Area 2 Option 2 Management &amp; Administration</b>	CHCINF2B (E)	Maintain organisation's information systems
	CHCORG11B (E)	Lead and develop others
	CHCORG20B (E)	Promote and represent the service
	CHCSD12B (E)	Act as a resource to workers
	CHCADMIN4B	Manage the organisation's finances
<b>Key Area 3 Meeting children's specific needs</b>	CHCRF11B (C)	Work effectively with families in caring for the child
	CHCIC11B (E)	Implement and promote inclusive policies and practices
	CHCRH5B (C)	Conduct a program for children and young people with special needs
	CHCIC10C (C)	Establish and implement plans for developing responsible behaviour
<b>Key Area 4 Maintaining a professional work environment</b>	CHCCN11C (C)	Establish, manage and monitor the implementation of safe and healthy environment
	CHCOHS501A (C)	Manage workplace OHS management system
	CHCQM601A (E)	Manage an accreditation process

**Payment schedule**

Please refer to the attached payment schedule to determine the cost of the course.

If you are considering applying for RPL (which may reduce these costs) we will design an individual payment schedule for you.